

East Metro DeKalb CID Board Meeting Minutes

May 12, 2015 at Clausell and Associates, 4260 Clausell Court, Suite 200, Decatur, GA 30035

I. Call to order

Robert “Trey” Ragsdale called to order the regular meeting of the Board of Directors at 7:38 A.M. on May 12, 2015. A quorum was present.

II. Roll call

The following persons were present: (See Sign-In sheet for complete list of attendees)

Board Members

Robert “Trey” Ragsdale- Vice-Chairman
Van Jakes
James Clausell
Jennifer Parker

Others Present

Charlton Allen - Counsel
Nicole Hall - Administrator
Harold Buckley -Treasurer
Anshul Hans Wesley - Accountant

III. Minutes

A motion was made by Van Jakes to approve the Minutes of the April BOD meeting, seconded by James Clausell, and unanimously approved.

IV. Items for Review

Review of Financial Reports- (See Attachments)

Anshul Hans Wesley introduced herself to the Board of Directors and provided an overview of the accounting work she had done to date for the East Metro DeKalb CID.

Harold Buckley provided an overview of the April cash flow analysis. A motion was made by Van Jakes to approve the April cash flow analysis, seconded by James Clausell, and unanimously approved.

James Clausell made a request to review the East Metro DeKalb CID balance sheet.

Reports-See attached Administrator and Expansion Report

A. Discussion led by N. McGhee Hall – Administrator

Nicole M. Hall provided an update on the progress made between the last BOD meeting and the current BOD meeting.

Nicole Hall attended the DeKalb County Board of Commissioners meeting on April 28, 2015 where the Board of Commissioners unanimously approved the 2015 expansion of the East Metro DeKalb CID.

Nicole informed the Board of Directors about the preparation for a public stakeholder meeting/charrette to gather input on the East Metro DeKalb CID. The meeting will be held

on Tuesday, June 9, 2015 and tentatively hosted at the Community Achievement Center located at 4522 Flat Shoals Pkwy, Decatur, GA.

Nicole had meetings with the DeKalb County South DeKalb Police Precinct, Georgia Piedmont Technical College, Patrece Keeter of DeKalb County Public Works, and RaceTrac.

Nicole presented the plan and cost estimate from Russell Landscaping for the Wesley Chapel median project.

James Clausell requested that Anshul Hans Wesley include the value of the trees and in-kind labor in the financial reports from the Wesley Chapel median project.

Nicole provided information on the potential office spaces at the Community Achievement Center and the Omega World Headquarters. Photos of the office spaces were passed around to the Board of Directors to review. Charlton Allen – Legal Counsel, requested to review the proposed leases of each of the offices spaces.

V. New Business

- A. James Clausell would like to begin to develop policies and procedures that will govern how the Board of Directors conduct the business of the East Metro DeKalb CID. A committee will be set up to review the policies and procedures. The committee will be made up of: James Clausell, Trichelle Simmons, Nicole M. Hall, and Charlton Allen.
- B. Charlton Allen would like to review potential legislative updates with Frederick L. Daniels, Jr., Robert “Trey” Ragsdale, and Nicole M. Hall.

Adjournment-8:43 A.M.- A motion to adjourn the meeting was made by James Clausell, seconded by Van Jakes, and unanimously approved.

Approved by the East Metro DeKalb CID Board of Directors this ____ day of _____, 2015.

Secretary