

East Metro DeKalb CID Board Meeting Minutes

December 14, 2015 at Stoncrest Library
3123 Klondike Rd, Lithonia, GA 30038

I. Call to order

Robert “Trey” Ragsdale, Vice Chairman called to order the regular meeting of the Board at 5:15pm on December 14, 2015. A quorum was not present at the call to order. *A quorum was present during at the time votes were presented.*

II. Roll call-

The following persons were present: (See Sign-In sheet for list of attendees)

Board Members

Fred Daniels – Chairman
Trey Ragsdale- Vice-Chairman
Van Jakes
Trichelle Simmons
Jennifer Parker
Lloyd Nurse

Others Present

Nicole M. Hall – Administrator
Raquel Obumba – Administration Team
Daniel Braswell –Administration Team

III. Discussion Items

The meeting began with discussion amongst the Board Members present at the meeting while waiting for a quorum to be present.

The board members discussed having bi-monthly meetings during 2016 and committee meetings on an as needed basis during the months when no Board of Directors meeting was planned. The Board Members agreed to meet on the first Monday of the months scheduled for a Board Meeting at 8:00 A.M. Trey suggested having rotating meeting locations throughout the CID district. Jennifer Parker suggested inviting the DeKalb County Tax Commissioner to a future Board of Directors meeting.

IV. Minutes

A motion was made by Trichelle Simmons to approve the draft of the Minutes of the September Board of Director meeting, seconded by Lloyd Nurse, and the vote was unanimously approved.

V. Review of Financial Reports

A motion was made by Trichelle Simmons to approve the September, October, and November Financial Reports seconded by Jennifer Parker, and the vote was unanimously approved.

- During the discussion, Jennifer Parker made a request to have the financial reports reflect the dates of service provided by each contractor and to provide more detail of which year the tax payments received from DeKalb County are associated with.
- Jennifer Parker requested to see a 2014 and 2015 ledger of the amounts of CID revenue received for each year.

VI. Reports- Administrator Report

- A. Discussion led by Raquel Obumba – Administration Team Lead
 - a. Board of Directors were encouraged to reach out to their assigned property owners for the Membership Campaign
 - b. Coordination for a telethon will be forthcoming to assist the Board Members in making the calls to their assigned property owners

VII. Items for Approval

- A. Wesley Chapel South Median Beautification Project Maintenance Plan – Russell Landscape Group submitted a proposal for consideration for the maintenance work of the Wesley Chapel South Median. The cost would be \$125 per month and the work would be completed in conjunction with the Wesley Chapel North Median maintenance on each Thursday of the month (unless an inclement weather delay pushed the maintenance day). Van Jakes made a motion to approve the maintenance proposal, Trichelle Simmons seconded the motion, and the vote was unanimously approved.
 - a. Jennifer Parker raised some concern to John Wetherald regarding what seemed like missing plants at the front of the Wesley Chapel South median
 - b. Lloyd Nurse requested a quote for more frequent litter mitigation and maintenance of both the North and South medians on Wesley Chapel from John Wetherald of Russell Landscaping
- B. Secretary Position- Jarvis Green of the Friendship Foundation expressed an interest in serving in the capacity of the Board Secretary, replacing Trichelle Simmons. Trey Ragsdale made a motion to appoint Jarvis Green as the East Metro DeKalb CID Board Secretary. Jennifer Parker seconded the motion, and the vote was unanimously approved.

VIII. Action Items for next meeting

- A. Review proposal for the Urban Land Institute (ULI) Technical Assistance Panel (TAP) application
- B. Review proposal for the Opportunity Zone Application
- C. Discussion on Consultant’s contracts – Legal Counsel and Administration

IX. Announcements

- A. The East Metro DeKalb State of the CID is scheduled for December 14, 2015 at the Stonecrest Library. The event is scheduled to begin at 6:00 P.M.
- B. The next Board of Directors meeting will be scheduled for February 1, 2016. Location to be determined.

X. Introduction of Guests- See sign-in sheet

XI. Adjournment- 6:00 P.M.

Approved by the East Metro DeKalb CID Board of Directors this ____ day of _____, 2016.

Secretary